


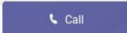


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Call Handling Basics


Place a call

- From the **Calls** screen, tap 
- Enter the contact number
- Tap 


Answering a Call

- Tap 



Answering a Call When in a Call

- Tap 
- The active call is placed on hold, and the incoming call becomes active

Placing a Call on Hold

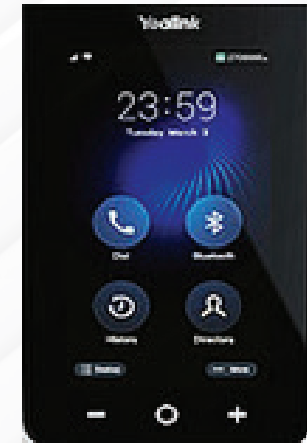
- During a call, tap  > Place call on hold
- Tap **Resume** to continue call

Muting and Unmuting Audio

- During a call, tap the mute key on the phone or tap  on the touch screen. The Mute key glows red.
- To unmute audio, tap the mute key on the phone or tap  on the touch screen. The Mute key turns green

End a Call

- Tap 





Advanced Call Handling

Transferring a call

You can transfer calls to other contacts immediately without consulting with them first

- During a call, tap **☰** > Transfer > Transfer now
The call is placed on hold
- Select the desired contact or search for a contact
The call is then connected to the number you selected
- Tap **📞** key to end the call or when the other party picks up, it will end automatically

Forwarding Calls

You can set up your phone to forward all incoming calls to a contact or number

- Tap the icon in the top-right corner of the screen, then go to **Settings > Calling**
- Enable **Call forwarding**
- Tap the **Forward to** field and then select **Contact or number**

Call Merge

You can merge the active call, and the held calls on your phone

- You can merge the active call, and the held calls on your phone
- During a call, tap **☰** > **Merge with xx** (xx refers to the contact name)
- Note: If multiple calls are on hold, you can choose one to merge



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